

## Strategic Provider Forum Meeting Minutes

**Date:** Thursday 28<sup>th</sup> July 2016  
**Time:** 09:45 - 12:00  
**Venue:** Stratford Town Hall, 29 Broadway, London E15 4BQ

**Chair:** Elisabeth Hayward Group Manager, Contracts & Brokerage LBN

**Minute Taker:** Shabana Mushtaq-LBN

**Attendees:**

Gerry O' Kello	Commissioner- LBN
Michael Jones	Commissioner-LBN
Cathy Newcombe	Practice Mngr. Mental Capacity Act/Deprivation of Liberty-LBN
Moira Storrar	Quality and Workforce Development Officer-LBN
Dr Caroline Dowsett	East London Foundation Trust
Lila Yefash	Care Central
Jackie Butcher	Care Support
Pauline West	Care Support
Melesia Facey	Chennai Holistic Home Care Agency Ltd
Charlotte Chiney	Chosen Care Group
Patrick Otopo	Comfort Lodge
Ursula Williams	Floron Residential Home
Fatima Seedat	London Black Women Project
Alice Nantumbwe	Hibiscus Housing Project
Amina Farah	Oasis care and Training
Angela Woodley	Three C's Support
Isaac Akano	Tender Heart Support Services
Joy Namata	Tender Heart Support Services
Keith Fernett	Caritas Anchor House
Ruth Bravery	Renewal Programme
Gloria Awosue	Omega Community Living
Elisha Carrington	Omega Community Living
Dhunraz Rawjeowon	Haven Lodge
Europa During	Br3akfree Ltd
Christine Temple	Genesis Housing Housing
Georgina Karumarathodi	Anchor Trust
Nancy Makuri	Marula House
Sue Rigby	Hanover Housing
Louise Fairey	London Care

**Apologies:** Mandy Oliver - Senior Advisor Safeguarding LBN  
 Peter Hill – Eastway Care Limited  
 Pauline Oakley - Area Manager – East London – Riverside Group

1.	<b>Welcome, introductions and apologies</b>	<b>Elisabeth Hayward</b>
EH gave an update that Jill has left Newham and now she will be chairing the Provider Forum's again		
2.	<b>Minutes and matters arising from the last meeting</b>	<b>Elisabeth Hayward</b>
It was confirmed that the minutes from the last meeting were correct and the matters arising had been actioned.		
3.	<b>Public Health Primary Care Services</b>	<b>Michael Jones</b>
<p>MJ went through the presentation for the Primary Care Public Health Services and outlined the following points:</p> <ul style="list-style-type: none"> <li>• Public Health in Newham</li> <li>• Primary Care</li> <li>• The Evidence Stop Smoking Service</li> <li>• Primary Health Primary Care Services</li> <li>• Stop Smoking Service- Working in Partnership</li> <li>• Benefit for the Customer</li> <li>• Benefit for the Pharmacy</li> <li>• Benefit for the Providers</li> <li>• Training Opportunities</li> </ul> <p>Please refer to the presentation:- if you require further information relating to the training/clarification or for any questions – email <a href="mailto:michael.jones@newham.gov.uk">michael.jones@newham.gov.uk</a></p> <p><b>Action:- Shabana Mushtaq to circulate the presentation to the Providers</b></p>		
4.	<b>Pressure Ulcer Prevention</b>	<b>Dr Caroline Dowsett ELFT</b>
<p>Dr Caroline Dowsett went through the presentation and talked about John's story on how the Pressure Ulcers condition could have been prevented. Providers were reminded that it is an obligation for them to raise awareness of this condition, how it could be prevented and treated as 700,000 people are affected each year. Dr Caroline Dowsett will be engaging with professionals, patients and carers to raise the awareness of this condition.</p> <p><b>Action:- Shabana Mushtaq to circulate the presentation to the Providers</b></p>		
5.	<b>Mental Capacity Act/Deprivation of Liberty Safeguarding (DoLS) Update:</b>	<b>Cathy Newcombe-LBN Practice Manager</b>
<ul style="list-style-type: none"> <li>• <b>Law Commission Report</b></li> </ul> <p>Cathy Newcombe (CN) went through the presentation about <i>The Law Commission Interim Statement on the Deprivation of Liberty safeguards</i>. CN explained that a more streamlined and flexible scheme is proposed. A priority is to reduce the administrative burden and associated costs of complying with DoLS by providing the maximum benefit for the minimum cost. The following points were mentioned:</p>		

	<ul style="list-style-type: none"> <li>• The Law Commission’s Initial Recommendations &amp; Proposals</li> <li>• Commissioners Responsibilities</li> <li>• The Role of the Supervisory Body</li> <li>• Amendments to the Mental Capacity Act</li> <li>• Advocacy and Appeals</li> <li>• Coroners</li> <li>• Timescales</li> </ul> <p>Currently the Mental Capacity Act Deprivation of Liberty Safeguards applies in hospital and care homes, the new scheme will also cover supported living, Shared Lives and family homes.</p> <p>Cathy Newcombe informed Providers that there is a DOLS application process that needs to be followed – forms should be sent to <a href="mailto:deprivationofliberty@newham.gov.uk">deprivationofliberty@newham.gov.uk</a>.</p> <p>Providers were reminded about the Supreme Court ruling. Cathy Newcombe explained that the way we understand the Deprivation of Liberty is very much formed by test cases that go to the courts. The term “deprivation of liberty” is used to describe individuals who lack mental capacity, are not free to leave the unit and are subject to constant supervision and control. Customers who are living in supported living units or in a family home do not come under the DOLS process. Applications to deprive people of their liberty in these settings will need to be made to the Court of Protection. Providers who need more information on this or who require a copy of the CQC briefing on the Deprivation of Liberty Safeguards please contact <a href="mailto:deprivationofliberty@newham.gov.uk">deprivationofliberty@newham.gov.uk</a>. or <a href="mailto:cathy.newcombe@newham.gov.uk">cathy.newcombe@newham.gov.uk</a></p> <p><b>Action:- Shabana Mushtaq to circulate the presentation to the Providers</b></p>	
6.	<b>Workforce Development Update</b>	<b>Moira Storrar</b>
	<p>Moira Storrar (<b>MS</b>) talked about the City &amp; East London Workforce Development Partnership. <i>The Quality &amp; Workforce Development Team News – July 2016</i> newsletter had been circulated to the providers.</p> <p><b>Action: - Shabana Mushtaq to ensure this is again circulated to Providers prior to the October Provider Forum. MS</b> invited Provider to the training events and mentioned that the Advocacy services would be eligible for the training and would be happy to meet Providers individually to go through the Workforce Development Partnership.</p>	
7.	<b>AOB</b>	<b>All</b>
	<p>Anchor House raised concerns that they were not receiving any emails. <b>Action:- Shabana Mushtaq to ensure Anchor House added onto the email list</b></p> <p>Provider Zone There was a discussion around the page the Provider Zone for LBN Adult Social Care. These pages provide relevant information to support the ongoing partnership between providers and the department. <a href="https://adultsocialcare.newham.gov.uk/Pages/Provider-zone.aspx">https://adultsocialcare.newham.gov.uk/Pages/Provider-zone.aspx</a></p> <p><b>Next Strategic Provider Forum</b> <b>Date:</b> 27<sup>th</sup> Oct <b>Time:</b> 10.00am <b>Venue:</b> Stratford Town Hall</p>	